



## Yearly Status Report - 2017-2018

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	DR. GANESH DASS D.A.V. COLLEGE OF EDUCATION FOR WOMEN, KARNAL
Name of the head of the Institution	DR. (MS.) RAKESH SANDHU
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01842252335
Mobile no.	9896144491
Registered Email	dgd_dav_edn@yahoo.co.in
Alternate Email	dgddavnaac@gmail.com
Address	RAILWAY ROAD
City/Town	Karnal
State/UT	Haryana
Pincode	132001

<b>2. Institutional Status</b>	
Affiliated / Constituent	<b>Affiliated</b>
Type of Institution	<b>Women</b>
Location	<b>Urban</b>
Financial Status	<b>Self financed and grant-in-aid</b>
Name of the IQAC co-ordinator/Director	<b>Dr. Archna Saxena</b>
Phone no/Alternate Phone no.	<b>01842252335</b>
Mobile no.	<b>9896317303</b>
Registered Email	<b>dgd_dav_edn@yahoo.co.in</b>
Alternate Email	<b>archna71@gmail.com</b>

<b>3. Website Address</b>	
Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.gddaveducationknl.org/file/AQAR%202016-2017.pdf">http://www.gddaveducationknl.org/file/AQAR%202016-2017.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	<b>Yes</b>
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://www.gddaveducationknl.org/file/NAC%202023/Academic%20Calender%202017-2018.pdf">http://www.gddaveducationknl.org/file/NAC%202023/Academic%20Calender%202017-2018.pdf</a>

<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
<b>1</b>	<b>B++</b>	<b>2.64</b>	<b>2004</b>	<b>08-Jan-2004</b>	<b>07-Jan-2009</b>
<b>2</b>	<b>B</b>	<b>2.64</b>	<b>2015</b>	<b>03-Mar-2015</b>	<b>02-Mar-2020</b>

<b>6. Date of Establishment of IQAC</b>	<b>11-Jan-2013</b>
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<b>7. Internal Quality Assurance System</b>
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Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Orientation Programme for Ist Year Students	18-Sep-2017 2	140
Talent Search Competition	11-Nov-2017 1	255
Workshop on Self-defence	28-Nov-2017 2	250
Formation of Associations	02-Feb-2018 1	250
One day national Seminar on Gender Equality for Peace and Sustainable Development	08-Mar-2018 1	304
Quiz Competition by Road safety Club	16-Mar-2018 1	40
Book- Exhibition	09-Apr-2018 2	295
School Internship Programme	28-Aug-2017 112	255

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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>No Data Entered/Not Applicable!!!</b>				
<b>No Files Uploaded !!!</b>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

No

Upload latest notification of formation of IQAC

No Files Uploaded !!!

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1) Our college has earned national level recognition from the RUSA (Apex higher education funding agency) by getting approval for a grant of Rs. 2 Crores. 2) 95 result of B.Ed. 2nd Year 3) One day DGHE sponsored National Seminar on, Need of Gender Equality for peace and sustainable development was organized on 08/03/2018 4) Book Exhibition was organized to acquaint the students and teachers of the nearby colleges regarding books on research, innovative practices in higher education, Vedic philosophy Arya samaj, special education, digital environment, English and Hindi literature, etc available in the library. 5) Two day Self Defence workshop was organized on the 28th and 29th, of December 2017 to train pupil teachers regarding various tips for selfdefence required in a critical situation.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Orientation programme 2017	Successful completion of orientation programme followed by library orientation from 18.9.17 to 19.9.17
Internship programme	For completion of internship programme students were sent to various schools for sixteen Weeks
Formation of Committees and Cells	For smooth fuctioning of administrative and academic activities various committees and cells were formed in the month of October.
Formation of associations	Associations were formed on 2nd February 2018 to provide a platform to pupil teachers to enhance their skills and knowledge by conducting curricular and Co curricular activities.
Curriculum transactions	? Academy calendar was prepared for the academic activities ? On the basis of academic calendar teacher educators prepared their unit planning of the syllabus for the whole session ? Teacher educators used ppt's an online resources for lectures ? Syllabus and others reading material was provided by the library through email

[View Uploaded File](#)

**14. Whether AQAR was placed before statutory body ?**

No

**15. Whether NAAC/or any other accredited**

No

body(s) visited IQAC or interacted with it to assess the functioning ?	
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	28-Feb-2018
17. Does the Institution have Management Information System ?	No

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The academic calendar was prepared for scholastic and non-scholastic activities for the whole session by IQ AC. Accordingly, the plan of action and its implementation were taken under the supervision of the Principal. Delivery of content was given by the teacher educators with innovative teaching techniques such as Brainstorming, demonstration, group discussion, cooperative learning, role-playing, use of PPT and online resources, etc. A teaching practice schedule was prepared and students were oriented to organize activities related to the teaching and learning process and community-based in their respective schools.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

#### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
<b>No Data Entered/Not Applicable !!!</b>		
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#### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Internship Programme	255
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### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	No

#### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<ul style="list-style-type: none"><li>• Feedback is taken from students at the end of the session on the prescribed form. Suggestions are also invited to improve the teaching-learning process, infrastructure, and academic activities through suggestion boxes available on each floor. Regular sadan meetings are conducted by teachers to organize college-level activities and invite suggestions for further improvement.</li><li>• In staff meetings all the suggestions given by the teachers are discussed and necessary actions are taken for quality enhancement.</li><li>• Alumni meetings are a regular feature of the college and suggestions are invited for betterment.</li></ul>

### CRITERION II – TEACHING- LEARNING AND EVALUATION

#### 2.1 – Student Enrolment and Profile

##### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Nill	150	250	140
MEd	Nill	5	5	5
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#### 2.2 – Catering to Student Diversity

##### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
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2017	140	5	12	Nil	12
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## 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
14	7	5	Nil	2	2

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

For establishing a better and effective relationship between students and teachers and for continuous monitoring in the participation of scholastic and non scholastic activities, 150 students are divided into 10 groups (sadan). one teacher in charge assigned to each group. During internship programme all the students are divided into 10 practicing schools with one teacher educators. Where teacher educators monitor the teaching of every student minutely and try to improve it by giving suggestions and feedback. Objectives of this mentorship programme are:

- To maintain sound relationship between pupil teachers and teacher educators
- To maintain the drop out ratio by motivating the students to continue the studies
- To provide personal guidance and counselling whenever required.
- To help students to fill their online forms
- To guide them to participate in various activities at district, state, national and international level

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
255	12	1:21

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
8	6	2	0	6

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
<b>No Data Entered/Not Applicable !!!</b>			

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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	B.Ed.	Annual	30/06/2018	21/09/2018

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### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The internal examination has been made mandatory for all students. Class tests are a regular feature of the college to know the progress of the students. Schedules of unit tests and house examinations are put on the notice boards along with seating arrangements and a list of invigilators. Question papers are prepared according to the final examination prescribed by the university so that students prepare themselves for final examinations. The provision of make-up tests is also available for the absentees who failed. Internal assessment marks are based on the class test, unit test, and house examination. In any case of grievances, the in charge of internal assessment discusses the matter with the concerned examiner and Principal.

### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college is affiliated with KUK and prepared an academic calendar as per the guidelines given by the concerned universities. In the academic calendar, curricular and Co-curricular activities are planned for the whole session. The schedules of the internal examination and internship programme are also mentioned in the academic calendar.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

**No Data Entered/Not Applicable !!!**

### 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
B.Ed.	BEd	B.Ed.	110	108	98.1
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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.gddaveducationknl.org/file/NAAC%202023/Student%20Satisfaction%20Survey%202017-18.jpeg>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	1	DHE	Nil	Nil
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year



Title of workshop/seminar	Name of the Dept.	Date
<b>No Data Entered/Not Applicable !!!</b>		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
<b>No Data Entered/Not Applicable !!!</b>				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
<b>No Data Entered/Not Applicable !!!</b>					
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**3.3 – Research Publications and Awards**

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
<b>No Data Entered/Not Applicable !!!</b>		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
<b>No Data Entered/Not Applicable !!!</b>	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
<b>No Data Entered/Not Applicable !!!</b>			
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
<b>No Data Entered/Not Applicable !!!</b>	
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
<b>No Data Entered/Not Applicable !!!</b>						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
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No Data Entered/Not Applicable !!!

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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	10	20	1	Nil

[View Uploaded File](#)

### 3.4 – Extension Activities

#### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
State level Workshop on organ Donation	Red Cross Society, Dyal Singh College, Karnal	2	4

[View File](#)

#### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
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#### 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat Summer Internship	MHRD	Internship Programme	2	8
National Seminar on "Need of Gender Equality for Peace and Sustainable Development"	DHE	Seminar	14	304

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### 3.5 – Collaborations

#### 3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

#### 3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research

facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Internship	Schools	20/08/2017	20/12/2017	255
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
<b>No Data Entered/Not Applicable !!!</b>			
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#### CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

##### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
300000	150000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
<b>No Data Entered/Not Applicable !!!</b>	
No file uploaded.	

##### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
TECHLIB-7	Partially	Nil	2017

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
<b>No Data Entered/Not Applicable !!!</b>			
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### 4.3 – IT Infrastructure

#### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	45	35	35	0	0	4	6	0	0
Added	0	0	0	0	0	0	0	0	0
Total	45	35	35	0	0	4	6	0	0

#### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

#### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
<b>No Data Entered/Not Applicable !!!</b>	

### 4.4 – Maintenance of Campus Infrastructure

#### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
Nil	17000	500000	300000

#### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

For the additional infrastructure our college has earned the national level appreciation and recognition from RUSA. RUSA has approved the special infrastructure grant of two crore to set of well performing colleges. Committees are formed such as construction, repair and maintenance, library, purchase and others to follow the procedures and policies for maintaining physical and support facilities. The institution ensures utilisation of infrastructure facilities to its maximum. Teachers and students are motivated and encouraged to use the academic and physical facilities by organising different educational and co-curricular activities.

### CRITERION V – STUDENT SUPPORT AND PROGRESSION

#### 5.1 – Student Support

##### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Govt. Sc/BC Scholarship Scheme	49	Nil
Financial Support from Other Sources			
a) National	Nil	Nil	Nil

b)International	Nil	Nil	Nil
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Skill Development Programme	04/05/2018	60	Nil
Yoga Camp	13/04/2018	120	Nil
Communication Skills	20/04/2018	129	Nil
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Mock-Interview	Nil	110	Nil	Nil
2018	Job Fair	Nil	8	Nil	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year

(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
Any Other	9
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Dussehra was celebrated in the college on 29th September, 2017 symbolizing the Victory of Good over Evil'. Different types of activities were performed by the teacher trainees like Speech, Documentary, Solo songs, Poem and Play on Dessehra.	Institutional	250
Karwa Chauth was celebrated in the college on 7th October, 2017. Different activities like Mehandi competition, Karwa decoration, Thali decoration, Solah shringar competition, Group dance, Ramp walk were conducted. The chief guest of the function	Institutional	250
Deepawali, the festival of lights was celebrated in the college on 19th October, 2017 with great zeal giving a message of Safe Diwali. The activities organized were Dance, Decorated Diya Competition, Decorated Candle Competition, and Best out of wa	Institutional	250
Christmas was celebrated in the college on 23rd, December, 2017 with great zeal and enthusiasm. Students participated in various activities like speech, dances, songs etc.	Institutional	250
Holi was celebrated in the college on 29th January, 2018. Celebration began with Hawan. Students played	Institutional	250

Holi by using organic colours giving a message to save water.		
Baisakhi Celebration was organized in the college on 12th April, 2018 to highlight the value and origin of Baisakhi in Indian Culture. The activities performed by the pupil teachers were poems, Punjabi songs, solo dances, group dance etc. A Documenta	Institutional	250
Gandhi Jayanti was celebrated as International Peace Day in the college on 3rd October, 2017 to pay a tribute to Gandhi Ji. Various competitions were organized such as group dance, play on cleanliness, solo dance, patriotic songs.	Institutional	250
Haryana day was celebrated in the college on 31st Oct, 2017 to show the respect and sincerity towards the culture and traditions of our state. Different items were presented by the teacher trainees such as Haryanvi solo song, Haryanvi play, Haryanvi	Institutional	250
Voters Day was celebrated in the college on 25th January, 2018. Oath ceremony was conducted in the college after showing a documentary on "Voter's Day".	Institutional	250
69th Republic day was celebrated in the college on 25th Jan, 2018. It is a day to remember when India's Constitution came into force. Various cultural activities like dance, patriotic songs and speech were presented by the teacher trainees on this occ	Institutional	250

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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
<b>No Data Entered/Not Applicable !!!</b>						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has no student council as it is banned in Haryana. But for the smooth functioning of the college and maximum participation of the students associations were formed in the session of 2017-18, Such as educational society, Cultural association, literacy association, social science association, maths association, computer association and science association. Students' representatives of these associations actively participated in conducting various programmes such as extension lectures, seminars, celebration of international and national days, talent search etc. Students as head has also participated during internship programme by making rapport between teacher educators and pupil- teachers. In houses, pupil teachers participated with zeal to conduct the morning assembly, perform havans, cleanliness Drive etc

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

31

5.4.3 – Alumni contribution during the year (in Rupees) :

**No Data Entered/Not Applicable !!!**

5.4.4 – Meetings/activities organized by Alumni Association :

10/02/2018 Annual Alumni meet was conducted

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

• Full freedom and flexibility was given to the principal for all academic activities by the management of the college. In the beginning of the session Principal called a meeting for planning of smooth functioning of the college. For decentralisation and participative management practises some committees were formed by the head of the institution. List of committees were as follows: IQAC, Admission committee, repair and maintenance committee, Purchase committee, Construction Committee, Examination and Internal assessment committee etc. Regular meetings were conducted during the year and committees continuously worked on quality improvement. • Subject associations were formed to involve the students in Co-curricular activities and students joined the



subject associations by election or nomination such as president, vice president, secretary and treasurer. Various associations were formed such as science association, maths association, literacy association, social science association, commerce association, cultural association etc. The main objective of subject associations was to engage each student in conducting scholastic and Co scholastic activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Examination and Evaluation	Formative and summative evaluation is done. For formative evaluation regular class tests, unit tests are conducted. On the basis of students performance further syllabus and methodologies are planned. In the end of session summative evaluation of the students is done through house test and performance in the different curricular activities. Final evaluation is made by university itself.
Research and Development	All the faculty members are motivated to write the research papers and participated in various national and international seminars and conferences. Brochures of each and every invitation are circulated among the staff members. B.Ed students are also encouraged to take project work in their respective subjects.
Library, ICT and Physical Infrastructure / Instrumentation	College library is enriched every year by adding new books of Indian foreign authors related to research, ICT, teaching and Learning process, innovative methods of teaching etc. NLIST has subscribed for E-Journals and E-books. Library has a good collection of old reference books and bound volumes of Journals. ICT equipments and physical infrastructure is upgraded according to requirement given by committee.
Human Resource Management	All the staff members are placed in various committees according to their interest and expertise. Teaching and non teaching staff members are also encouraged to attend the seminars, workshops, conferences and other faculty development programmes.
Industry Interaction / Collaboration	10 schools were taken with the permission of district education officer, Karnal For the four months

	<p>internship programme of B.Ed second year and one month internship programme for B.Ed first year. To train the student- teachers about real classroom situation and to provide an opportunity to integrate theory and practice, they are guided to plan and deliver lessons properly.</p>
Admission of Students	<p>Admission of students has been done by the university through online portal to make the application process easier for students. Admission schedule is provided to the admission seeker by displaying it on the college notice board, websites, Facebook page etc. In college counselling, admission committee verify the documents minutely.</p>
Curriculum Development	<p>Curriculum is developed and revised by Kurukshetra university, kurukshetra on regular basis to serve the changing needs of society and students both. Changes in curriculum are discussed in the meeting of the board of studies. Senior teachers of government aided colleges are also the members of BOS' (Board of Studies). BOS' Meetings is called whenever changes in curriculum are required. College prepared academic calendar According to the curriculum provided by the Kurukshetra University, Kurukshetra. Timetable in charge of the college prepared the timetable according to subjects and teachers specialisations for better transaction of the curriculum.</p>
Teaching and Learning	<p>Teachers used appropriate teaching methodologies to facilitate the teaching learning process, such as lecture cum discussion method, interactive lectures, Socratic questioning, cooperative learning, Inductive-deductive methods, seminars, assignments, peer tutoring, brainstorming according to the unit planning prepared by every teacher educators. Teachers are motivated to use ICT enabled teaching and learning.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>All administrative and academic communications are done through e-mail, WhatsApp etc. Guidelines received from DHE Panchkula, UGC and Kurukshetra University, Kurukshetra are circulated</p>

to the staff members through e-mail. Brochures of seminars, conferences, orientation programme, refresher programme are mailed to the teachers and principal give instructions to attend the programme. To share the information of teaching- learning process, jobs, examination schedule etc., WhatsApp groups are maintained by the college teachers such as B.Ed Ist year, B.Ed 2nd year, Alumni, Placement etc. Planning of each and every programme is shared in these groups. Administrative work in office is maintained on computers. Each and every required information is available on a click.

**Administration**

All online portals such as admission, registration, internal assessment, AISHE, Scholarship are used efficiently by the college to maintain transparency and accountability. Website of the colleges updated regularly. Official communication is done through the official e-mail that is [dgd\\_dav\\_edu@tahoo.co.in](mailto:dgd_dav_edu@tahoo.co.in)

**Finance and Accounts**

Pension and salary of teaching and non teaching staff are maintained through online mode. Verification of documents for SC/BC, Minority scholarship is done through on line mode. Financial data is stored on computers.

**Student Admission and Support**

Centralised admissions are conducted by the university through online portal. Counselling schedule is provided to the students and colleges. After allotment of seats admission committee of the college verified the documents of the students. After fee submission the admission is uploaded on the portal.

**Examination**

Online examination form filling facilities is provided to the students. Teacher Incharge guides the students to fill the examination forms in computer lab. Marks of internal assessment are uploaded on the portal by the internal assessment Incharge.

**6.3 – Faculty Empowerment Strategies**

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial	Name of the professional body for which membership	Amount of support
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		support provided	fee is provided	
<b>No Data Entered/Not Applicable !!!</b>				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	College has organized One Day DGHE sponsored National Seminar on "Need of Gender Equality for Peace and Sustainable Development" on 8/03/2018.	Nil	08/03/2018	08/03/2018	49	Nil
<b>No file uploaded.</b>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	23/10/2017	13/11/2017	22
<b>No file uploaded.</b>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
<b>No Data Entered/Not Applicable !!!</b>			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<b>No Data Entered/Not Applicable !!!</b>		

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Balance sheet is prepared by the office with the help of CA. Internal audit has been done annually by certified chartered accountant. Apart of internal financial audit, external financial audit of Kurukshetra University, Kurukshetra and DHE, Punchkula has been done time to time. The audit reports are submitted in the governing body meetings. Allocation of funds is decided by the administrative committee and also ensures its utilisation.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
<b>No Data Entered/Not Applicable !!!</b>		
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6.4.3 – Total corpus fund generated

<b>No Data Entered/Not Applicable !!!</b>
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### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Nil	Nil	Yes	Principal
Administrative	Nil	Nil	Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

<b>No Data Entered/Not Applicable !!!</b>
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6.5.3 – Development programmes for support staff (at least three)

<b>No Data Entered/Not Applicable !!!</b>
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

<b>No Data Entered/Not Applicable !!!</b>
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
Nil	Orientation Programme for Ist Year Students	19/09/2017	Nil	Nil	140
Nil	Talent Search Competition	11/11/2017	Nil	Nil	255

Nil	Workshop on Self-defence	28/11/2017	Nil	Nil	250
Nil	Formation of Associations	02/02/2017	Nil	Nil	250
Nil	One day national Seminar on Gender Equality for Peace and Sustainable Development	08/03/2018	Nil	Nil	304
Nil	Quiz Competition by Road safety Club	16/03/2018	Nil	Nil	40
Nil	Book-Exhibition	09/04/2018	Nil	Nil	295
Nil	School Internship Programme	20/08/2017	20/12/2017	Nil	255
<a href="#">View File</a>					

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
One day national Seminar on Gender Equality for Peace and Sustainable Development	08/03/2018	08/03/2018	304	Nil
Workshop on Self Defence	28/12/2017	29/12/2017	50	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
? Regular tree plantation ? Ventilated classrooms, library, labs to minimise the use of electricity ? Use of LED bulbs ? Green environment ? Rainwater harvesting system ? Students have been motivated to use public transport facility ? Awareness programmes such as the debate on "Should plastic bags be banned", rally etc. ? Swacch Bharat Internship programme

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
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Ramp/Rails	Yes	No
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#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
<b>No Data Entered/Not Applicable !!!</b>							
No file uploaded.							

#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
<b>No Data Entered/Not Applicable !!!</b>		

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

<p>? Regular maintenance of lush green garden ? Tree plantation ? Cleanliness is maintained in the college on regular basis ? Plastic is banned in the campus ? Cleaning of water tanks is a regular feature</p>
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### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

Best practise 1. Commitment towards society College always sensitise the students towards the society and nearby community with the following objectives

1. To promote positive relationship among pupil teachers and society 2. To motivate the pupil teachers to take participation in the activities related to community sensitization on new schemes of government, cleanliness of the surroundings of their areas, tree plantation, Swachh Bharat etc. Participation activities

- Participation in summer internship programme
- On 9th December, 2017, our teacher trainees and the faculty visited village Tikri (Karnal) to aware the people regarding: Health issues, Personal Hygiene and social evils (like Child Marriage, Child Abusing, Child Biasness).A play on Social Evils was staged. An Extension Lecture was given on "Personal Hygiene of girls". Another group of students visited village Sambhli for Community Service. A Speech on "Swachh Beti, Swasth Beti" was given to aware about the importance of health and education of Women.Yoga and its importance was also explained before the villagers. A play was organized on "DOWRY SYSTEM". The Pupil Teachers also conducted different activities like making Best out of waste, Fabric painting, Preparation of various food items (Shahi Taost, Nariyal ke Laddu, Sandwich, Bhelpuri)etc. The Community Service ended with a Rally on "Swachh Bharat Abhiyan".
- On 18th December, 2017, the teacher trainees went to village Uchani (Karnal) and Durga Colony in Village Phoosgarh (Karnal) to aware the people on "Energy Conservation" by showing a play and women were given awareness with the help of rally on "Women Rights.". A play on "AIDS" was also conducted to aware the villagers about AIDS. A Rally on "Beti bachhao-beti -padhao" conducted by the teacher trainers joining with the village women end the community service

work. On 18th December, 2017, our pupil teachers and the faculty-member went to the village Pingali (Karnal) to spread mass awareness on gender differences and importance of women in family was depicted with the help of a play. Other activities organized by the pupil teachers were poem on "Betiyani", Song, and Rally on "Swachh Bharat". • On 19th December, 2017, the teacher trainee went to village Uncha Samana (Karnal ) to aware women on "Use of Sanitary pads" by showing a documentary. A speech was given on Solid-Liquid Waste Management. Patriotic song was sung by the teacher trainer. A survey was done to examine the condition and management of the Garbage and ended with a Rally on Pollution Free Environment. Best Practice 2. To inculcate moral values among pupil teachers to achieve the mission, "to cultivate human and spiritual values among pupil teachers and prepare them to meet the challenges of imparting better, updated, and socially relevant education in the age of globalization. 15 Students are divided into 10 Sadans and each Sadan has a mentor or teacher incharge. Each sadan of the college inculcates the values among the teacher trainees as follows: ? Morning assembly followed by Gayatri Mantra, Shantipath, prayer, thought of the day, news headlines and national anthem is the daily routine of the college. ? Havan Yajya: once in fifteen days by every sadan is outset necessarily ? Yoga workshop is conducted regularly to keep life healthy and peaceful ? Documentary and PPT on life sketch of great personalities named after sadan was shown at the very first day to aware the pupil teachers regarding the philosophy, education, biography and role in society.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision of the college is "To be one of the centers of excellence in Teacher Education Based on Indian Vedic culture and ethos coupled with modernity. To focus on Vedic Culture morning assembly is a regular feature. Gayatri Mantra, prayer, thought of the day, Havan and national anthem etc. are included in it. Participation in Yoga camps, havan competitions, bhajan competitions, awareness programs, and health camps is necessary for the students. Being DAVians Satyarth Parkash book was given to the students for the understanding of Arya Samaj. • Along with traditional methods of teaching our institution has emphasized adopting modern tools and technology, and innovations in the teaching-learning process. • Teachers and students are well-versed in the advancement of technology through workshops and seminars.

Provide the weblink of the institution

### 8.Future Plans of Actions for Next Academic Year

Planning to approve the proposal for grant under RUSA, MHRD,Haryana. • Proposal will be submitted for seminar and workshop to DGHE, Haryana and ICSSR, Delhi. • Extension lectures will be organized to develop skill such as communication skill, personality development, use of ICT and teaching learning etc. • Yoga camp will organised. • Planning to organize Mock Interview for the practice to appear in interview and Job fair also. • Annual sports meet will be organised. • More extension lectures will be organized.